# **CHRISTOPHER CAVE**

CC@CCAVE.US

# EXPERIENCE

Dallas College Bill J. Priest Institute Innovation Lab – Dallas, Texas - April 2020 – Present

•Adjunct Instructor at Dallas College Bill J. Priest Institute Innovation Lab, Innovation Center and The Veteran's Resource Center •Curriculum Development / Instructional Designer

•Coordinate the Facilitation and Curriculum of Industry 4.0 Academy for Veterans Returning to the Civilian Workforce

•Coordinate and Produce Class Modules for Transition of In-Person Classes to Online Instruction

•Forklift Safety Certification Training and Testing Instructor

•AWS Certified Welder D1.3

•eCampus, Blackboard, and Cornerstone Trained

#### Dallas College Bill J. Priest Institute Innovation Lab – Dallas, Texas - November 2018 – April 2020

•Volunteer Instructor and Consultant-Part-Time

•AC/DC Electronics

•Industrial Maintenance Technician Training

•Robotics Programming

•3D Printing & CAD/CAM Design

•Virtual, Assisted, and Extended Reality Lab and Studies

•Forklift Safety Certification Training and Testing Instructor

•Welding Safety and Basics

#### Lux Vox LLC – Dallas, Texas - 2001 – Present

•Computer Consultant, Technologist and Educator / Video Director and Engineer / Photographer / Web Designer

• Producer, Consultant, Tutor and Trainer of:

- Virtual Interactive Distance Learning & Communications

- Digital Technology, Digital Imaging, Graphics, Animation and Video Production for HDTV / Web / Mobile
- Remote and On-Location Computer, Mobile, Network Software Troubleshooting, Repair, Training and Consulting

#### The Intersect Group/ 7-Eleven, Inc – Dallas, Texas - July 2018 – April 2020

•Contract Full-Time Assignment-7Now Delivery, for 7-Eleven, Inc. Home delivery service.

•Fulfillment Operations Analyst / Customer Relations Specialist

•IT Consultant

•CRM Software Interface design and Third-Party Software Integration and Training for 7NOW Home Delivery Mobile App,

7-Eleven Delivery Operations in-store App, and the Administration Portal Delivery Monitoring Website.

•Security and Fraud Monitoring

Mitchell Neurology – Plano, Texas -July 2014 – December 2017 • Medical Office Operations and Manager

KOAT, ABC-TV, Pulitzer Broadcasting - Albuquerque, New Mexico - 1999 - 2001

Creative Services and Promotions • Staff Writer, Producer, Director, Videographer, Editor

Cave Art, Inc. – Dodge City, Kansas - 1997 – 1999 • Web Designer-Web Master/Photographer

Cave Art, Inc.- New York, New York - 1987 - 1997 • Owner and Manager

NYC's first independently owned desktop computer-based video, animation and interactive/new media production company.

Cave Art, Inc. – Los Angeles, California - 1985 – 1987 • Music Video Lighting Director / Lighting Tech / Cinematographer / Photographer

Warner-Amex QUBE Cable, Community Access/Local Origination Television – Dallas, Texas - 1983 – 1985 • Specialist, Community Arts Outreach Specialist / Studio and Location Video Production Class Designer and Teacher

University of Texas Health Science Center, Medical Television Center – Dallas, Texas - 1981 – 1983 • Producer/Director-Instructional Video Producer/Director/Writer/Designer

Cave Art, Inc. and One to One Photographic Studio and Darkrooms – Dallas, Texas - 1979 – 1981 •Owner / Manager

KDFW, CBS TV – Dallas, Texas - 1976 – 1979 •Lead Video News Editor

# **EDUCATION**

Southern Illinois University, Carbondale – 1976 •Bachelor of Science Broadcast Communications, Photography, Theater Production

### SKILLS

#### INSTRUCTIONAL DESIGN

•eCampus, Blackboard Trained

Accessibility Compliance Trained

•Familiar with Dallas College Online procedures and training •Produced/Directed hundreds of hours of live and recorded Instructional Programming for UT Health Science Center-Dallas and Warner-Amex QUBE Cable

#### INDUSTRIAL SCIENCES

- •OSHA AUTHORIZED OUTREACH CONSTRUCTION TRAINER
- NCCER CERIFIED CONSTRUCTION TRAINER
- •AWS CERTIFIED WELDER D1.3
- •Certified FORKLIFT/POWERED INDUSTRIAL TRUCK SAFETY CERTIFICATION INSTRUCTOR
- •Blueprint Drafting and Reading
- Programmable Logic Controllers (PLC's)
- Robotics Operations and Programming
- •Additive and Subtractive Manufacturing (3D Printing & CNC)
- A/C & D/C Electronics
- Drill Press and Lathe

#### COMPUTERS, MOBILE AND MEDIA

- Mac, PC, and Mobile Systems integration, repair, backup and support
- •Computer/Mobile/Software & Hardware Consultant and Educator
- •Instructional Producer/Director/Designer/Writer
- •Remote Consulting and Education
- Digital Media Expert
- •Website Design and Coding
- Graphic Design
- •Video Engineer and Technical Director
- Photographer
- •Expert with Adobe Creative Cloud Apps: Photoshop, AfterEffects, Premier, Illustrator, Audition, Dreamweaver
- •Expert with all Apple and Microsoft Office Software
- •3D Design Tools: Solidworks, Shapr, Sketchup, Fusion360
- •CRM Tools: Slack, Twilio, Skype, Clarity, Stripe, Salesforce
- Expertise with a multitude of other relevant software and Mobile applications

#### VIDEO PRODUCTION

- •Producer, Director, Technical Director, Videographer, Editor, Consultant and Educator
- •Computer Graphics Design and Animation Producer
- Director, Technical Director, Engineer-in-Charge for Multi-Camera Mobile/Remote truck and location shoots, Medical/Surgical, Live Concerts, Corporate Meetings & Sporting Events.
- Virtual Interactive Distance Learning & Communications
- •Computer Post-Production and Networking Technical Expert
- Camera Operator
- •Camera Engineer/Shader
- Record/Playback Engineer

- Projectionist
- •PowerPoint Producer/Operator
- •Expert in Video and Digital Media Processes and Workflow

#### MEDICAL OFFICE OPERATIONS Interface with Patients:

- •Concierge and insurance-based patients
- •Medicare and Medicaid Interface
- •Set up of office infrastructure: Created efficient, effective and timely patient intake, exam, billing and follow up processes and procedures.
- Managed Internet-based patient information system NextGen/HealthFusion/Meditouch software.
- •Patient communications and exam documentation
- Pharmacy relations and communications
- Prescription orders, refills, and Prior Authorizations
- •Pharma Representative scheduling and interface
- Invoicing, billings and collections
- •Patient records management
- ICD-10 coding
- Specialist referrals
- Diagnostic facility referrals

#### -Interface with Doctor and The Office:

- •Computer and Mobile hardware, software and network implementation and support, upkeep and maintenance
- •Set up of Phone, Text, and Email communications protocol and procedures
- •Maintain credentialing, licenses & subscriptions
- Manage office supplies
- •Supervise facility maintenance
- •Proficient with all Microsoft Office applications
- Proficient with NextGen/HealthFusion/Meditouch Web-based Patient Management System

#### **PROFESSIONAL HARMONICA PLAYER**

• Diverse styles and genres -\_Live and In Studio Websites: Jumpbilly.com and bit.ly/jazzharp

# CERTIFICATIONS

•OSHA AUTHORIZED OUTREACH CONSTRUCTION TRAINER

- **•NCCER CERIFIED CONSTRUCTION TRAINER**
- •FORKLIFT/POWERED INDUSTRIAL TRUCK CERTIFICATE DALLAS COLLEGE BILL J. PRIEST INNOVATION LAB
- •AWS CERTIFIED WELDER D1.3
- •AMERICAN RED CROSS CERTIFIED

#### **Disaster Service Technology Specialist**

Certified for deployment on Disaster Relief Operations To setup and administer the Technical Operation Group's Computers, Mobile and Satellite Communications Equipment

## •FCC FIRST CLASS RADIOTELEPHONE LICENSE

#### WITH BROADCAST ENDORSEMENT

Licensed to Engineer Radio and Television Transmission, Communication and Electronics equipment

Lindenwood University, St. Charles, Missouri - 1974 – 1975 Television/Radio/Film/Photography